

More interaction for your company.

Shared Office Professionell

The virtual workspace for teams and projects

Shared Office Professional provides you with a secure and reliable virtual workspace on a Swisscom server. This allows you to exchange information and documents between companies and work on them jointly – at the office, at home or on the move. All you need is Internet access.

Shared Office Professional is more than just a simple file server. You can manage work areas, group calendars, discussion threads, task lists, announcements, contacts and much more besides. The service is based on the market-leading Microsoft SharePoint 2007 solution, which offers you maximum compatibility and security.

Who is Shared Office Professional suited to?

SMEs with the following needs:

- Working on joint projects with team members and partners without being in the same office
- Collaborating on documents, tasks, events, contacts and other information
- Receiving automatic alerts for changes such as document updates
- Explicitly defining access rights for specific people or groups to ensure that information remains confidential
- Saving on costs and space by using an external server

What are the benefits for you?

• Save time and money

With Shared Office Professional, our server becomes your meeting room. You can work efficiently with your team and partners, wherever

you are. You can depend on Swisscom to take care of updates and maintenance – at no extra charge.

• Flexible and secure

With Shared Office Professional, you determine who can do what. Every user can be given different access rights. Your data are viewed and exchanged securely in encrypted form.

• Straightforward and transparent

Shared Office Professional features templates that can easily be adapted in line with your individual needs. The simple setup and maintenance of Shared Office Professional means that you can meet your needs without having to invest in your own infrastructure.

• Installation

You can set up Shared Office Professional yourself or get a Swisscom partner to do it for you. Our SME Hotline can recommend a suitable Swisscom partner on request. (The installation partner's services will be charged separately).

Where can you find further information?

- Call the SME Hotline on 0800 055 055 (free)
- See on the Internet at www.swisscom.ch/sme
- Ask your local Swisscom partner



swisscom